

LCA Board Open Meeting Policy

Lakewood residents are encouraged to communicate with the Lakewood Civic Association (LCA) Board and be involved in our subdivision. This can be done by using the Contacts form on the Lakewoodcivic.org website, by directly contacting a board member, or by attending meetings.

The annual LCA Board Meeting, which is typically held in May, is open to all Lakewood residents. Only paid member can vote on any resolutions in the annual meeting.

LCA Board Meetings (typically once per month)

Paid LCA members can attend the open session of routine Board meetings that are held throughout the year. These meetings must have a quorum of Board members to be held. If you are interested in attending one of these meetings we request people to sign up in advance on the LCA website so we can notify them if there are changes to the meeting time, date and/or place or cancellations of a meeting.

LCA Board meetings will be posted at least a week in advance on the LCA website (<http://www.lakewoodcivic.org/>). The meetings consist of an open session and a closed session. To protect people's privacy the intent of the closed session is to allow Board members to discuss concerns regarding individuals or individual properties that have been brought to the Board's attention.

Speaking Before the Board

All Lakewood residents, even if you are not a paid member, may request to speak before the Board. If you would like to address the Board we request that you sign up at least 72 hours in advance on the LCA website and enter your proposed subject. A Board member will then contact you prior to the meeting to let you know if your item will be included on the agenda. The board will endeavor to include items that are relevant to the LCA on the agenda. Accepted speakers will be given five (5) minutes to address the Board. Delegations of more than five persons shall appoint one person to present their view before the Board.

Non-Lakewood residents, as well as Companies and Organizations may also request to address the Board. A Board member will inform the appropriate contact if their requested item will be included on the agenda.

If the LCA receives requests to speak on subjects that the LCA has no control over, like City of Baytown ordinances, then the request may be denied. If the LCA denies a request that it deems unrelated to the LCA Board, a Board member will inform the requestor that their request to address the Board is denied and provide a reason for the denial.

Audience participation at a Board meeting is limited to the member comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.